Examination Appeal Policy

Upon completion of the QE or OCE, the applicant or candidate must contact ABPD if the applicant or candidate believes one of the following conditions existed:

- Procedural error;
- Difficulties in the administration of an examination; or
- Equipment or facility failure.

The examination appeal form must be completed through the ABPD online portal within five business days after the examination.

- ABPD will not consider appeals based on examination results, examination content, examination scoring, or psychometric validation.

All appeals will be reviewed and decided by the Appeals Committee. During the appeal review, examination results will not be disclosed to the applicant or candidate.

The appeal and documentation will be sent to the Appeals Committee. If a conflict of interest is reported by a committee member, the President will appoint another committee member.

All appeal materials will be sent to the committee within 14 days upon receipt. The chair shall poll the committee as to the outcome.

If a disagreement exists between committee members, the President shall cast the deciding vote.

The Chair of the Appeals Committee shall provide a written report within 30 days to the Executive Director, who will notify the complainant in writing and enter the report in the complainant's file.

If the appeal request is approved:

- The original results will be released to the applicant or candidate.
- If the applicant or candidate receives a failing score, the applicant or candidate will be allowed to retake the examination in the next examination period with the examination fee waived.
- The applicant or candidate must submit all required application materials in the application period.
- If the appeal is approved during the last year of eligibility for a candidate who failed the OCE, the eligibility period will be extended for one year.

If the appeal request is denied:

- The original results will be released to the candidate.
- The original score is final.
- The decision of the Appeals Committee will be considered final.